

## HS005 - RADIATION ACCIDENT REPORT SUPPLEMENTARY INFORMATION FORM

*This form can be down-loaded from the Health and Safety web site. It should be completed by the person involved in the accident with a radioactive source/substance or irradiating apparatus and forwarded to the Manager, UNSW Safety and Sustainability, HR, Level 1, The Chancellery, UNSW or email to [safety@unsw.edu.au](mailto:safety@unsw.edu.au).*

ISSUE NUMBER from myUNSW

**[PLEASE PRINT DETAILS BELOW]**

**PART A      DETAILS OF PERSONS INVOLVED (name and contact phone/email address)**

Person completing this report	
Other persons involved	

**PART B      DETAILS OF PROJECT AND RADIATION**

Project Approval No. (Radiation Safety Committee, RECS)	
Project supervisor (name and contact phone/e-mail address)	
Title of the project	
Radiation source type (sealed or unsealed radioactive source/substance; irradiating apparatus; name of isotope)	
Duration of exposure	
Distance working from source	
Amount of isotope and activity date	
Radioactivity level at time of exposure	

**PART C      DETAILS OF ACCIDENT**

**PART D      ACTION TAKEN TO MINIMISE EXPOSURE AND PREVENT CONTAMINATION (describe steps taken)**

Decontaminate yourself	
Decontaminate the work area	
Shield source adequately	
Increase working distance	
Restrict access to area	
Contact Security if evacuation required	
Shut ventilation down if radioactive gas/vapour may be spread by air con.	
Describe medical assistance, if any (first aid or other treatment, iodine tablet, etc)	

**PART E      REPORTING REQUIREMENTS (record date and time notification was given)**

Notify project supervisor	
Notify local Safety Coordinator	
Notify Head of School or Centre Director	
Notify Radiation Safety Officer, Safety and Sustainability.	

**Signature:** ..... **Date:** .....