

Schedule 9: Policy delegations

Delegates must comply with requirements for exercising all delegations stated in the Delegations Procedure above.

No.	Delegation	Delegate	Conditions of exercise	Relevant legislation, policy documents
9.1	Establish a policy.	VC	<p>In the case of a policy concerning academic governance and the maintenance of academic standards, on the endorsement of Academic Board.</p> <p>The VC will report their approval of a policy, a change to a policy or disestablishment of a policy to the next meeting of Council.</p>	Policy Framework Policy
9.2	Establish a standard or procedure: <ol style="list-style-type: none"> a. contained in a policy b. as a separate policy document. 	<ol style="list-style-type: none"> a. Policy lead b. VP, Transformation, Planning and Assurance 	<ol style="list-style-type: none"> b. To establish a standard or procedure, a delegate must have been authorised to do so by the relevant policy. In the case of a standard or procedure concerning academic governance and the maintenance of academic standards, on the endorsement of Academic Board. 	Policy Framework Policy
9.3	Establish a university-wide instruction.	Policy lead	To establish a university-wide instruction, the delegate must have been authorised to do so by the relevant policy.	Policy Framework Policy
9.4	Establish a local instruction that applies to a matter managed by: <ol style="list-style-type: none"> a. a faculty b. a school c. a division. 	<ol style="list-style-type: none"> a. Dean b. Head of school c. DVC VP PVC Chief officer Librarian Registrar A position in a division of which the position title starts with the word "director" or "head of". 		Policy Framework Policy

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9.5	Approve a change to a code, policy, standard or procedure in circumstances of unusual urgency.	VC VP Transformation, Planning and Assurance	<p>On the recommendation of the responsible officer for the relevant code or policy, and only where the change meets the criteria for such urgent approval specified in the Policy Framework Policy.</p> <p>The VC or the DVC Planning and Assurance will inform the current approver of the relevant policy document of the change as soon as practicable.</p>	Policy Framework Policy