

# Notice of 2024 Faculty Board Student Elections and invitation to self-nominate

The University welcomes nominations from our students to serve on the UNSW's Faculty Boards. Find out more about your Faculty, gain valuable governance experience and contribute to the academic activities of the University by nominating yourself as one of the elected student members on your Faculty Board.

## What is the role of the Faculty Board?

The Faculty Board considers and provides advice to the Dean on academic matters in the faculty. This includes oversight of the quality of teaching and research, and the review of proposals for the establishment and revision of academic offerings (courses and programs).

The Faculty Boards also perform such functions as delegated to them by [Council](#), the governing body of the University.

## What positions are available for students on each Faculty Board?

- 1 Undergraduate student
- 1 Postgraduate Coursework student
- 1 Higher Degree Research (HDR) student

## What is the term of office?

12 months: from **1 January 2025 to 31 December 2025**

## When do self-nominations open?

**9am on Wednesday 9 October 2024**

## When do self-nominations close?

**4pm on Wednesday 16 October 2024**

## How do I know if I am eligible to stand for election and vote?

You are eligible to self-nominate as a candidate for a position and eligible to vote in any ballot for that position if you meet the following criteria:

- **Undergraduate students:** You are enrolled as a student of the University proceeding towards a bachelor's degree or a non-graduate diploma.
- **Postgraduate Coursework students:** You are enrolled as a student of the University proceeding towards a degree (other than a bachelor's degree or a doctoral or master's degree by research), graduate diploma or graduate certificate.
- **Higher Degree Research (HDR) students:** You are enrolled as a student proceeding towards a doctoral or master's degree by research.

To be eligible as a candidate for these positions, you must **not** be employed as an academic or professional staff member of the University at 0.5 FTE or greater.

## Notes

- If you are enrolled in more than one faculty, you will be included in the electorate where you undertake the greater amount of your studies. In the event that equal time is spent in more than one faculty, you should contact [elections@unsw.edu.au](mailto:elections@unsw.edu.au).

**What else do I need to consider?**

- Your Australian Higher Education Graduate Statement (AHEGS) can include a list of co-curricular activities you have undertaken while at university, which includes governance activities such as serving on boards.
- Being a member of your Faculty Board is rewarding. However, it does require a time commitment in terms of preparing for and attending meetings. There are up to 6 Faculty Board meetings per year.

**How do I self-nominate?**

Self-nominations must be made via BigPulse, UNSW’s online election provider. If you have not received an email from BigPulse by Wednesday 9 October 2024, please contact [elections@unsw.edu.au](mailto:elections@unsw.edu.au).

Self-nominations must be lodged with BigPulse before **4pm on Wednesday 16 October 2024**.

**What happens next?**

For any positions where there are more nominations than positions available, online voting will be conducted from **9am on Wednesday 6 November 2024 to 4pm on Wednesday 13 November 2024**.

**Who do I contact if I have any questions?**

The Elections Office via email [elections@unsw.edu.au](mailto:elections@unsw.edu.au)

Please note that Faculty Board and Academic Board elections are two different elections held simultaneously. When self-nominating, please ensure you select the BigPulse email for the right board if you intend to nominate for one board only.

**2024 TIMETABLE FOR ELECTION OF STUDENT REPRESENTATIVES OF FACULTY BOARDS**

FACULTY BOARD – STUDENT ELECTIONS	
Self-nominations open	9am, Wednesday 9 October 2024
Self-nominations close	4pm, Wednesday 16 October 2024
Online voting opens (if required)	9am, Wednesday 6 November 2024
Online voting closes	4pm, Wednesday 13 November 2024
Results	As soon as practicable following the close of voting