

**2025 MEETING SCHEDULE OF UNSW COUNCIL AND MANAGEMENT COMMITTEES
(19 December 2024)**

	MANAGEMENT MEETINGS					COUNCIL & COMMITTEES MEETINGS							
	University Leadership Team (ULT)	VCAM Vice-Chancellor's Advisory Meeting	Level 1 Health & Safety Committee	Leadership Forum (LF)	Heads of School (HoS)	Council	Audit	Finance and Strategy	Investment Sub-Committee	Honorary Degrees	Information Technology	Remuneration and People	Safety and Risk
Usual Time	9.30-12.30 am	9.30-11am	9.30-11 am	9 -11 am	9-11 am	2 - 5pm	3.30 - 6pm	8 - 10am	1-3 pm	8 - 9 pm	2 - 4.30 pm	9-10 am	8 - 10.30 am
Submission of agenda items to meeting organiser	7 days prior mtg date	Meeting organiser: VC's Office (VCO)	14 days prior	6 weeks prior	6 weeks prior	5 weeks prior	5 weeks prior	5 weeks prior	5 weeks prior	5 weeks prior	5 weeks prior	5 weeks prior	5 weeks prior
Agenda confirmation/approval	6 days prior mtg date	VCO, timing varies	7 days prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior
Submission of papers to meeting organiser	same as submission of agenda items	VCO, timing varies	10 days prior	1 day prior (presentations)	1 day prior (presentations)	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior
Circulation of meeting pack to attendees	5 days prior mtg date	VCO, timing varies	7 days prior	NA	NA	1 week prior	1 week prior	1 week prior	1 week prior	1 week prior	1 week prior	1 week prior	1 week prior
Committee Secretary	Rebecca Brockman	Fatima Velosa	Sam Bedford	Division of Societal Impact, Equity and Engagement	Division of Societal Impact, Equity and Engagement	James Fitzgibbon	Maha Tariq	Lydia McDonnell	Lydia McDonnell	Sally Hilton	Sam Bedford	James Fitzgibbon	Rebecca Brockman
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January													
w/c 27													
February													
w/c 03	5-Feb												
w/c 10		12-Feb							13-Feb				
w/c 17	19-Feb					17-Feb							
w/c 24		26-Feb	24-Feb		27-Feb								
March													
w/c 03	5-Mar											4-Mar	
w/c 10		12-Mar					10-Mar				10-Mar		14-Mar
w/c 17	19-Mar			20-Mar									
w/c 24		26-Mar					24-Mar	25-Mar					
w/c 31	2-Apr												
April													
w/c 07		9-Apr											
w/c 14	16-Apr				17-Apr	14-Apr							
w/c 21		23-Apr											
w/c 28	30-Apr												
May													
w/c 05		7-May	5-May						8-May				
w/c 12	14-May										12-May		16-May
w/c 19		21-May		22-May				20-May					
w/c 26	28-May												
June													
w/c 02		4-Jun				2-Jun							
w/c 09	11-Jun												
w/c 16		18-Jun			19-Jun								
w/c 23	25-Jun						27-Jun						
w/c 30		2-Jul											
July													
w/c 07	9-Jul												
w/c 14		16-Jul									14-Jul		
w/c 21	23-Jul									22 July		22 July	
w/c 28		30-Jul		31-Jul				29-Jul					
August													
w/c 04	6-Aug					11-Aug							
w/c 11		13-Aug							14-Aug				
w/c 18	20-Aug		18-Aug										
w/c 25		27 Aug			28-Aug								
September													
w/c 01	3-Sep						1-Sep						5-Sep
w/c 08		10-Sep											
w/c 15	17-Sep												
w/c 22		24-Sep		25-Sep				23-Sep					
w/c 29	1-Oct												
October													
w/c 06		8-Oct											
w/c 13	15-Oct						13-Oct						
w/c 20		22-Oct			23-Oct								
w/c 27	29-Oct		27-Oct								27-Oct		
November													
w/c 03		5-Nov					3-Nov		6-Nov	4-Nov		4-Nov	7-Nov
w/c 10	12-Nov			13-Nov									
w/c 17		19-Nov						18-Nov					
w/c 24	26-Nov												
December													
w/c 01		3-Dec				1-Dec							
w/c 08	10-Dec												
w/c 15		17-Dec											
w/c 22													