# SOCW4016

Social Work Honours Advanced Practice Portfolio

Term Three // 2022

# Course Overview

## Staff Contact Details

### Convenors

| Name | Email | Availability | Location | Phone |
|------|-------|--------------|----------|-------|
| Phillipa Evans | p.evans@unsw.edu.au | By appointment | Morven Brown 115 | (02) 9065 3563 |
| | | | | |

### Tutors

| Name | Email | Availability | Location | Phone |
|------|-------|--------------|----------|-------|
| Eva Benjamin | e.benjamin@unsw.edu .au | By appointment | Morven Brown | |
| Frank Baffour | f.baffour@unsw.edu.au | By appointment | Morven Brown 170 | |

## School Contact Information

School of Social Sciences

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# Course Details

## Credit Points 6

## Summary of the Course

The Social Work Honours Advanced Practice Portfolio is based on a sustained, in-depth study of social work practice. Located alongside the Level 4 field education placement, it enables you to base a critical analysis of social work knowledge, methods and values on the area of practice in which you are engaged. It also enables you to demonstrate higher level analysis of theory in relation to practice. This course requires you to develop a portfolio that demonstrate analysis and evaluation and the application of learning to social work practice.

## Course Learning Outcomes

1. Identify and analyse the relationship between theory, knowledge, skills and values in a designated area of professional social work practice.
2. Critique identified areas of social work theory, knowledge, skills and values in identified fields of professional practice.
3. Articulate an understanding of and capacity to engage in a research-informed approach to professional social work.
4. Reflect critically on own integration and application of theory, knowledge, skills and values in a selected example of professional social work practice.
5. Produce an account of critical reflection on social work practice in a set range of appropriate professional and scholarly formats.

## Teaching Strategies

The course is based on a research-based approach to professional learning, in which the student will be expected to set appropriate learning goals, and to structure their analysis and critical reflection of theory, knowledge skills and values, under the direction of the course staff.

# Assessment

All other necessary information is provided on the Moodle site and associated documents.

## Assessment Tasks

| Assessment task | Weight | Due Date | Student Learning Outcomes Assessed |
|---|---|---|---|
| Portfolio | 100% | Not Applicable | 1,2,3,4,5 |

## Assessment Details

**Assessment 1: Portfolio**

**Start date:** Not Applicable

**Length:** Equivalent to 10,000 words _in three_ papers (as indicated)

**Details:**

You are required to develop a professional practice portfolio related to your Level 3 and/or Level 4 Placement. The portfolio consists of three parts, which together will present evidence of the integration of learning across BSW(Hons).

**1. Conceptual essay. Due Friday 4th October**

Submission: 3000-word essay

Conduct a scoping review of the literature about a relevant practice issue, population, theory, concept or policy setting. Ground your analysis in social work knowledge, skills and values. [LO 2, 3, 4 & 5] [3000 words—35%]

**2. Viva Practice Analysis. Due Friday 28th October**

Submission: Individual 10-minute viva (presentation) and a 1000-word supplementary paper

The 10-minute viva invites you to present to an examiner the evidence base of a practice task / approach/ project you are engaged in at your placement. Ensure the context, population with whom you are working, practice approach and its suitability or rationale is clearly explained. The supplementary paper requires you to consider how you have implemented and/or evaluated this practice/ approach during your placement. [LO 3, 4 & 5] [35%]

**3. Integrative paper. Due Friday 25th November**

Submissions: Case study assessment from SOCW3009 (2000 words) and 1000-word reflection

Overview: Using the case study assessment from SOCW3009, you will engage in a critical self-reflection of your professional learning. This includes considering the feedback you were provided, and, given the further learning you have engaged in since completing this assessment, what feedback you would provide yourself now.

Consider if there is any feedback from this paper that you want to comment on or if there are areas that you thought should have been commented on but weren't.

Detail how this thinking has informed your approach to your level 4 placement as well as some lessons for yourself as a future practising social worker.

### Additional details:

You will be provided with ongoing feedback on your portfolio project by the course conveners. You will also receive peer feedback as well as feedback from your tutors during seminars. Written feedback and a numerical grade will be provided for each assessment (except the final assessment) within two weeks of submission.

All details about the structure and format of the portfolio are provided on the course Moodle page and in a downloadable handout.

**Turnitin setting:** This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

# Attendance Requirements

Students are strongly encouraged to attend all classes and review lecture recordings.

# Course Schedule

## Timetable

| Date | Type | Content |
|------|------|---------|
| Week 1: 16 Sept | Lecture | **Analysis of Data: Representation, rigour and validity** <br><br> Friday, 10-11am |
| | Tutorial | **Preparing your Conceptual Paper: How to review and present literature** <br> Friday 16th September, 11am-1pm OR 2-4pm |
| Week 4: 7 Oct | Assessment | **Assessment 1: Conceptual Paper DUE Tuesday 4th October** |
| | Lecture | **Who is being researched and why?** <br> Friday 7th October, 10-11am |
| | Tutorial | **Preparing your analysis of practice and privilege checking to ensure power and dignity** <br> Friday 7th October, 11am-1pm OR 2-4pm |
| Week 7: 28th October | Assessment | **Assessment 2: Practice Analysis (supplementary paper) DUE October 28** |
| | Viva Practice Analysis | Viva (oral presentation): You will be allocated a time to deliver your viva practice analysis on Friday 28th October. |
| | | Your 10 minute viva will be presented to an examiner during the stipulated lecture/ tutorial time. You only need to attend for your allocated time. |
| Week 9: 11 November | Lecture | **Being Critically Reflective** Friday 11th November, 10am-11am |
| | Tutorial | **Where have I got to and how have I got here? Planning for the next part of the journey.** <br><br> Friday 11th November 2022,11-1pm OR 2-4pm |

# Resources

## Prescribed Resources

Gardner, F 2014, *Being Critically Reflective: Practice Theory in Context,* Palgrave Macmillan: London and New York

Howe, D 2014, *The Compleat Social Worker,* Palgrave Macmillan: London and New York

## Recommended Resources

Allan, J, Briskman, L & Pease, B (eds) 2009, *Critical Social Work,* Allen & Unwin, Crows Nest.

Bennett, B & Green, S 2019, *Our Voices: Aboriginal Social Work,* 2nd Edition, Springer, London.

Harms, L & Connolly M 2009, Social Work: Contexts and Practice, 2nd edition, Oxford University Press, South Melbourne.

Hugman, R 2014, *A-Z of Professional Ethics*, Palgrave Macmillan, London.

McKinnon, J, McCurdy, S & Alston, M 2018, *Social Work: Fields of Practice*, 3rd Edition, Oxford University Press, Australia.

Payne, M 2014, *Modern Social Work Theory,* 4th Edition, Palgrave Macmillan, London.

Trevithick, P 2012 *Social Work Skills and Knowledge: A Practice Handbook*, Open University Press, Berkshire and New York.

Additional reading material including e-books and journal articles are available via the course Moodle site. Students are also expected to access peer reviewed literature that is relevant to their particular focus.

## Course Evaluation and Development

You are encouraged to complete the MyExperience survey and consult with your tutors and the course conveners as needed.

# Submission of Assessment Tasks

# Turnitin Submission

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on externalteltsupport@unsw.edu.au . Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support you will automatically receive a ticket number, but if you telephone you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, it will be stated on your course's Moodle site with alternative submission details.

For information on how to submit assignments online via Moodle: https://student.unsw.edu.au/how-submit-assignment-moodle

# Late Submission Penalty

UNSW has a standard late submission penalty of:

• 5% per calendar day,
• for all assessments where a penalty applies,
• capped at five calendar days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
• no permitted variation.

Students are expected to manage their time to meet deadlines and to request Special Consideration as early as possible before the deadline. Support with Time Management is available here.

# Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

Copying: using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This also applies to images, art and design projects, as well as presentations where someone presents another's ideas or words without credit.

Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original structure and/or progression of ideas of the original, and information without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.

Collusion: working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student before the due date, or for the purpose of them plagiarising at any time, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.

Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.

Duplication ("self-plagiarism"): submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

Correct referencing practices:

- Paraphrasing, summarising, essay writing and time management
- Appropriate use of and attribution for a range of materials including text, images, formulae and concepts.

Individual assistance is available on request from The Learning Centre (http://www.lc.unsw.edu.au/). Students are also reminded that careful time management is an important part of study and one of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items.

UNSW Library also has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time

- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

Some of these areas will be familiar to you, others will be new. Gaining a solid understanding of all the related aspects of ELISE will help you make the most of your studies at UNSW.
http://subjectguides.library.unsw.edu.au/elise/aboutelise

# Academic Information

For essential student information relating to:

- requests for extension;
- late submissions guidelines;
- review of marks;
- UNSW Health and Safety policies;
- examination procedures;
- special consideration in the event of illness or misadventure;
- student equity and disability;
- and other essential academic information, see

https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/

## Image Credit

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## CRICOS

CRICOS Provider Code: 00098G

## Acknowledgement of Country

We acknowledge the Bedegal people who are the traditional custodians of the lands on which UNSW Kensington campus is located.