



WIL009

Action Plan

GUIDELINES FOR COMPLETING THIS ACTION PLAN

In the first instance, please refer to the Procedures for Teacher Education Student Requiring Support flow chart (WIL008).

This Action Plan is drawn up collaboratively by the Supervising Teacher and the University Liaison. In some cases, the Action Plan may be devised after an unsuccessful placement by the University Liaison and Professional Experience Coordinator.

The Head of School's permission may be sought in instances where additional time in either the same school or a different school is suggested to address the areas of concern. In such cases, this Action Plan is likely to be implemented over a longer period of time and possibly in 2 schools.

An adequate time frame should be given to allow the Teacher Education Student to show improvement. This should be detailed on the Action Plan.

DETAILS

Teacher Education Student				Program	
Method(s)					
Placement	PE1	PE2	Other	UNSW Academic Year and Term	
University liaison					
Reasons for this Action Plan (circle/ highlight):					
Needing additional time in the classroom			Needing additional mentoring by university		
Needing changes in supervision at the school level			Other (please specify):		
University staff member responsible for development and monitoring of this action plan:					
Action to be taken by the Teacher Education Student					
Dates for completion to be specified where appropriate					

Action to be taken by the university
Dates for completion to be specified where appropriate

Action to be taken by the school (if appropriate)
Dates for completion to be specified where appropriate

SIGNATURES

<i>Teacher Education Student</i>		<i>Date</i>	
<i>Supervising Teacher</i>		<i>Date</i>	
<i>UNSW Representative</i>		<i>Date</i>	

COMMENTS ON SUCCESS OF ACTION PLAN

OUTCOMES (check/circle/ highlight)

Student given satisfactory assessment *Date:*

Student given fail *Date:*

Other (please specify) *Date:*