

Appendix 1: TESOL Attendance Sheet



TESOL Attendance Sheet
<i>Stream A Supervised – 25 days</i>
<i>Stream A Unsupervised – 25 days</i>
<i>Stream B Supervised – 25 days (10 + 15)</i>

Instructions to Supervising/Cooperating Teachers or Head of Department (for unsupervised students only)

This report is to be completed by all TESOL students as a record of daily activity and confirmation of the required attendance during the placement.

Please sign and date this form on the final day of the placement. Upon completion, this document is to be returned to the TESOL student who will forward it on to the Work Integrated Learning Office.

Details of Teacher Education Student

Name:			
Student ID:		School/Organisation:	

Attendance Record

No	Date	Activity Summary	Supervising Teacher's Signature
1			
2			
3			
4			
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25			

<i>Student signature</i>		<i>Date</i>	
<i>Supervising Teacher or HOD name</i>			
<i>Signature</i>		<i>Date</i>	