



Graduate Diploma in Legal Professional Practice Placement Log Record

Please use this *Placement Log Record* to keep note of the days, hours, tasks and reflections from your placements for both PLTX1300 Workplace Experience 1 and PLTX2020 Workplace Experience 2.

Submit this record with your student and supervisor declarations at the end of your placement.

N.B. The purpose of this record is to support your declaration for the required number of days for workplace experience in the Graduate Diploma in Legal Professional Placement. Please observe client confidentiality obligations when completing this log. It is not a requirement to note reflections on these tasks; however, notes will be helpful for the Loop Project for PLTX2020. (You may submit a version of this document without notes when you submit your declarations if you prefer.)

STUDENT INFORMATION

Student ID Number: _____

Name: _____

Course: _____

PLACEMENT INFORMATION

Firm/organisation: _____

Address of placement: _____

Start of placement: _____

End of placement: _____

Accumulated days: _____

DATE	HOURS	TASKS DONE TODAY	ANYTHING TO NOTE?